



Bulletin 1

73rd FAI/ISC MEETING

Scandic Triangeln Hotel

Malmö - SWEDEN

1. ORGANISERS

Swedish Parachute Association

Address: Sjöhagsvägen 2, S-721 32 Västerås, Sweden

Phone: +46 21 41 41 10

E-mail: info@sff.se

ISC delegate for Sweden

Name: Mrs. Elisabet Mikaelsson

Address: Minkstigen 9, S-731 43 Köping, Sweden

Phone: +46 70 741 85 91

E-mail: elisabet.mikaelsson@icloud.com

Contact person: ISC Delegate – as above by e-mail.

2. ACCOMMODATION DETAILS

The meeting will be held at the Scandic Triangeln Hotel, Malmö.

The Scandic Triangeln Hotel, Malmö is a conference hotel conveniently located just 18 minutes by train from Copenhagen Airport. *This is a cash-free hotel.* The hotel features 221 rooms, a conference center, a restaurant, bar and gym.

You are also within easy walking distance of nearby favourites such as a Shopping Center, Opera House and Art Gallery. If you have time you can even take the train to Copenhagen and explore the Danish capital's large selection of museums, shopping, art galleries and cultural life.

The standard rooms are nice and bright with a king size bed or two single beds.

Exercise in the hotel's gym, free of charge. The hotel also features a spa and sauna.

All hotel rooms and public areas have free Wi-Fi.

[Scandic Triangeln, Malmö](#)

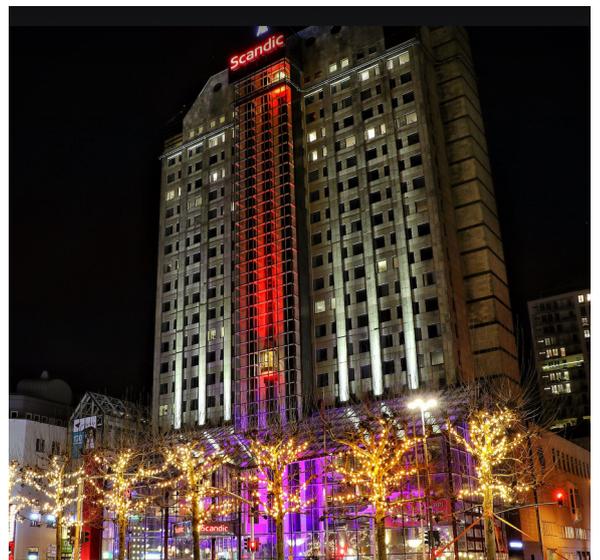
Address: Triangeln 2, Malmö

Phone: +46 40 6934711

E-mail: triangeln@scandichotels.com

3. FACILITIES FOR ISC MEETING

- One large conference room for the open meetings and the Committees and Working Group meetings (up to 160 seats). It is bright and spacious, and has all the standard equipment, including microphones and headsets to ensure everyone can hear loud and clear.



- Three small meeting rooms, with boardroom seating, are available for the Working Groups and Committees. All rooms are equipped with a whiteboard and office supplies.



4. DATE OF EVENT

Full stay

The ISC Open Meetings and Plenary 2023 will take place from 25th January to 29th January.

Arrival day – **24th January** (Tuesday)

Departure day – **29th January** (Sunday)

Plenary only

The ISC Plenary Meeting 2023 will take place from 28th January to 29th January.

Arrival day – **27th January** (Friday)

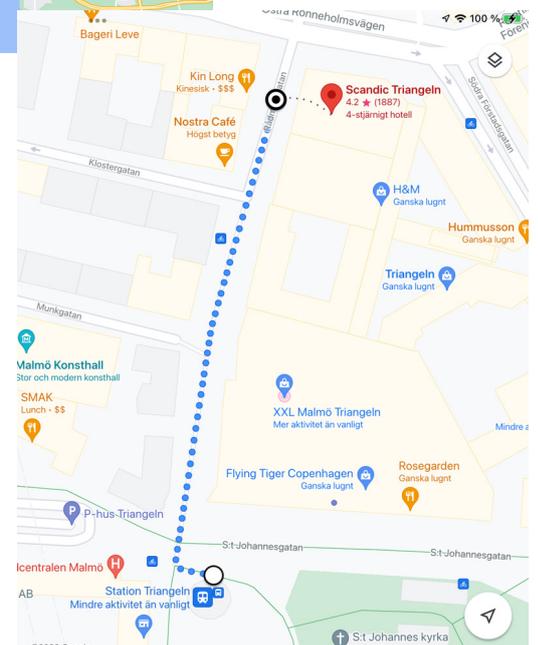
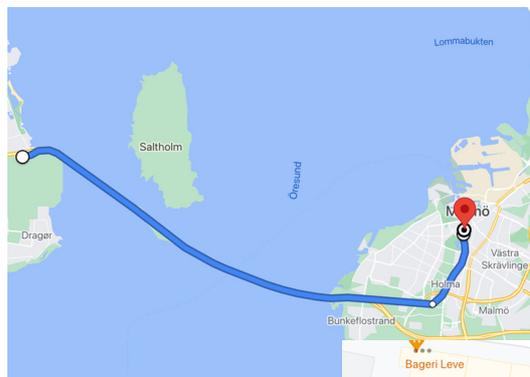
Departure day – **29th January** (Sunday)

5. ARRIVAL AND DEPARTURE

We recommend flying to Copenhagen Airport (CPH). Scandic Triangeln Hotel is only 18 minutes by train from Copenhagen Airport. The train runs every 20 minutes during the day and every hour at night. Take the Öresund train in the direction of Malmö. Get off at Triangeln station. The station is less than 300 meters from the Hotel.

The hotel is located at Malmö's largest shopping street with shops, cafés and restaurants right outside the entrance. Airport buses, local buses and train station are nearby.

Malmö's weather in January is cold with temperatures between 0° C and 3° C degrees. It is recommended that you dress in warmly and remember to bring your mittens with you! There is little to no rain at all in Malmö during January, which makes it easier to explore the city.



6. ENTRY FEES

FULL STAY (arrival day 24th – departure day 29th):

- Single room – 13 000 SEK
- Double room – 10 300 SEK

PLENARY ONLY (arrival day 27th – departure day 29th):

- Single room – 6 500 SEK
- Double room – 5 100 SEK

The fees are per person and include:

- Single or double room from arrival day (3 pm) to departure day (12 am)
- Breakfast, lunch and two coffee breaks during the conference
- Dinner (25th to 27th) for Full Stay
- Farewell dinner on the 28th of January
- Support personnel for registration, secretarial support etc
- One main meeting room for open meetings and plenary
- Three small rooms for committee meetings etc
- Hotel facilities

Extra night before and/or after:

- Single room – 1 290 SEK
- Double room – 1 490 SEK per room

You must to book extra nights directly with the hotel.

Accompanying person (in a double room, no conference), including dinner 25th to 27nd and Farewell dinner: 5 200 SEK

Late registration Fee: + € 50

7. PAYMENT DETAILS

The **payment deadline** for these fees will be on 15th December, 2022. Accepted **payment methods** are bank transfers and cash. After this date we cannot guarantee that you will have accommodation at the conference hotel.

Prices are quoted in SEK but will be payable in euros at the prevailing exchange rate at time of registration.

Bank: Swedbank, Gustav Adolfs Torg 4, S-205 60 Malmö, Sweden,

Account: 8214-9, 764 204 755-4

IBAN: SE64 8000 0821 4976 4204 7554

BIC: SWEDSESS

8. REGISTRATION

The NAC or ISC Delegate must complete one Registration Form (Annex 1 – to this document) for each participant of the delegation.

Registration forms must be sent to elisabet.mikaelsson@icloud.com before 10th December, 2022.

Payments must be sent and received before 15th December 2022.

9. VISA

An official invitation is attached to this Bulletin. Official information regarding the requirements for Visas will be found at:

<https://www.government.se/government-policy/migration-and-asylum/information-on-visas/>

ANNEX 1

REGISTRATION FORM – ISC MEETING 2023, MALMÖ SWEDEN

To be sent by e-mail only, to: elisabet.mikaelsson@icloud.com

Function:	Delegate Alternate Delegate Official Observer Accompanying Person
NAC:	
Full name:	
E-mail:	
Phone No:	
Full stay:	Single Room Double Room Twin Room
Plenary only:	Single Room Double Room Twin Room
Share room with:	